

Rental Property Move-out Check Sheet

Property Address _____

Date _____

Renter's Name _____

Move-out date _____

FORWARDING ADDRESS FOR SECURITY DEPOSIT _____

Having been informed of your intention to move out of the above property, please use the following checklist to be sure that the property is vacated in good condition. The manager will check the property at move out and notify you of the amount of deposit that will be returned to you along with an explanation for any deposit amount that has been withheld.

- Property is cleaned
- Cabinets, closets, and refrigerator are cleaned out
- Stove and refrigerator are cleaned
- Bathrooms are cleaned
- Floors are swept
- Carpets are vacuumed
- Lights are in working order with globes and working light bulbs
- Doors, windows, and walls are undamaged
- Lawn is cut
- Bushes are trimmed
- Gutters are cleaned out
- Trash and debris have been removed from house and yard and have been disposed of properly

If there are any unrepaired damages to the property, please note them on the back for our information. Thank you and we hope this list helps you with your move-out process.

Detach here-----

Tenant _____ has been given the move-out check sheet

and intends to vacate the property on the following date: _____.

FORWARDING ADDRESS FOR SECURITY DEPOSIT _____